

**MINUTES OF THE REGULAR MEETING OF THE
CITY OF BROOKLYN CIVIL SERVICE COMMISSION
TUESDAY, DECEMBER 17, 2019 5:00 P.M.**

Meeting called to order at 5:03 p.m.

MEMBERS PRESENT: Chairperson Joe Magrey, Commissioner John Patta, Commissioner Brandy Emery

MEMBERS ABSENT: None.

OTHERS PRESENT: None.

MOTION by Commissioner Patta, second by Commissioner Emery to approve the minutes of the Regular Civil Service Meeting held Thursday, November 19, 2019 at 5:00 pm.

VOTE RESULTED: Yeas – Magrey, Patta and Emery. Nays – None.

Discussion regarding Entry Level Firefighter/Paramedic Exam. Due to weather conditions, exam started 5 minutes late. No issues or concerns with the exam. Discussed the eligibility lists.

MOTION by Chairperson Magrey, second by Commissioner Patta, to approve Entry Level Firefighter/Paramedic eligibility list.

VOTE RESULTED: Yeas- Magrey, Patta, and Emery. Nays-None.

MOTION by Chairperson Magrey, second by Commissioner Patta, to approve Entry Level Firefighter/Paramedic certified eligibility list.

VOTE RESULTED: Yeas- Magrey, Patta, and Emery. Nays-None.

Discussion of Police Promotional exam. No issues or concerns. Discussed the eligibility lists.

MOTION by Chairperson Magrey, second by Commissioner Patta, to approve Police Promotional eligibility list.

VOTE RESULTED: Yeas-Magrey, Patta, and Emery. Nays-None.

MOTION by Chairperson Magrey, second by Commissioner Patta, to approve Police Promotional certified list.

VOTE RESULTED: Yeas-Magrey, Patta, and Emery. Nays-None.

Discussion of Custodian eligibility lists. Explained the Matrix scoring done by HR consultant Kevin Shebesta.

MOTION by Chairperson Magrey, second by Commissioner Patta, to approve Custodian eligibility list.

VOTE RESULTED: Yeas-Magrey, Patta, and Emery. Nays-None

MOTION by Chairperson Magrey, second by Commissioner Patta, to approve Custodian certified eligibility list.

VOTE RESULTED: Yeas-Magrey, Patta, and Emery.

Discussion regarding the review and appeal process of the Promotional exam. Wording was not clear in the rules and regulations. The testing company offered to come to a meeting to explain the necessity for the wording to be clear for transparency purposes. Secretary Westfall will connect with Kevin Shebesta on the wording and looking into the amending process of the rules and regulations.

Promotional candidate letters and custodian candidate letters were signed by the Commission to be mailed.

There being no other business to come before the Commission, **MOTION** by Chairman Magrey, second by Commissioner Emery to adjourn.

VOTE RESULTED: Yeas – Magrey, Patta, Emery. Nays – None.

Meeting adjourned at 5:54 p.m.